

ANNE GRADY CORPORATION

JOB CLASSIFICATION: Wing Nurse

DEPARTMENT: Health Services

TITLE OF POSITION: Wing Nurse

IMMEDIATE SUPERVISOR: Health Services Wing Coordinator

NORMAL WORKING
HOURS AND SCHEDULE: As Assigned

JOB DESCRIPTION AND WORKER CHARACTERISTICS

KNOWLEDGE, SKILLS, AND ABILITIES: Current Ohio license as a registered nurse or a licensed practical nurse with pharmacology; 2) Experience working with individuals with MR/DD preferred; 3) Prior nursing experience preferred; 4) Current CPR; 5) Ability to meet deadlines; 6) Ability to prioritize work; 7) Ability to work as a team player; 8) Ability to learn regulations and guidelines; 9) Ability to push, pull, bend, sit, stand, and stoop for extended periods of time; 10) Ability to regularly, intermittently, and spontaneously lift, transfer, and reposition individuals.

POSITION RESPONSIBILITIES

1. Carries out physician's orders and Interdisciplinary Team directives.
2. Provides general nursing care in accordance with Licensure, Medicaid and all other applicable regulations and requirements.
3. Completes necessary documentation in accordance with all regulations and requirements.
4. Completes assigned caseload paperwork in a timely manner.
5. Participates in Interdisciplinary Team meetings, physician's rounds, and health services consultations, as requested.
6. Promotes active treatment and normalization, dignity, independence, and autonomy for individuals served.
7. Works cooperatively with Program Coordinators and Staff Coordinators to ensure integrated service delivery.
8. Exchanges information with other staff as needed to ensure continuity of care.
9. Acts as float nurse, as directed, to assist other wing nurses in times of need.
10. Accompanies individuals who live here to doctor appointments, when needed.

11. Accompanies individuals who live here on recreational outings and provide nursing services as needed.

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- 12. Ensures that individuals are free from abuse and neglect to the extent possible and reports to a supervisor immediately knowledge of any situation that may infringe on or may have infringed on an individual's right to be free from abuse and neglect.
- 13. Exemplifies Corporation philosophy and follows all policies and procedures.
- 14. Performs related responsibilities, activities, and duties as required.
- 15. Provides nursing care to children in respite unit.
- 16. Floats to Discovery Day Programming to provide nursing services as assigned.
- 17. Provides consult for nurse practice issues to LPN Wing Coordinator as assigned if an RN.

List of positions directly supervise.
If more than eight, list totals only.

Signature of Department Director Date

Form Pr-105
Reviewed: 11/14/06

Signature of Employee Date